



# TRAINING SUMMARY

**RSMac Consulting Inc.**  
4145 North Service Road  
2<sup>nd</sup> Flr  
Burlington, Ontario  
L7L 6A3  
905-592-2848

<u>COURSE NAME</u>	HR Personnel Refresher Training	<u>LENGTH</u>	6-8 hours combined
<u>COST</u>	\$74.99	<u>LANGUAGE</u>	English
<u>JURISDICTION</u>	Provincial (Ontario)	<u>VOICEOVER</u>	Yes

## DESCRIPTION

This program is designed for human resource personnel who need an efficient and cost effective way to maintain and upgrade their knowledge and skills. This program includes courses that relate specifically to human resource professionals.

## INCLUDED COURSES IN THE HR PERSONNEL BUNDLE

- Accessibility for Ontarians with Disabilities Act (AODA)
- Change Management
- Coaching
- Communication
- Effective Goal Setting
- Hiring the EASIE Way
- Leadership
- Personal Development
- Problem Solving
- Time Management

## ASSESSMENT

Testing conducted throughout this course is designed to reinforce the information presented. A pass mark must be achieved in order to receive a certificate of completion. Participants are able to repeat the course if the pass mark is not achieved.

Upon successful completion of this online course, a certificate of completion will be available for download and printing.

*Discounted pricing starts at 3 or more courses. Pricing available for individuals or companies. Contact RSMac Consulting Inc's Learning Centre team directly at [training@rsmac.ca](mailto:training@rsmac.ca) for a quote on volume discounts and discuss our Learning Management System for companies.*